



DEPARTMENT OF PROCUREMENT SERVICES

Pre-Bid Meeting

Elevator & Lift Preventative Services

PROJECT: IFB 04172024ASB Districtwide Environmental ~~Facility~~ ~~Attestment~~
 LOCATION: MSCS Maintenance Warehouse 1364 Farmville Rd, Memphis, TN 38122

Date: April 10, 2024

~~9:30~~
9:30

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Sign In Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority
1.	Stacey Brown <i>SB</i>	9:30	MSCS	brownsj3@scsk12.org	901-416-5380	
2.	Teneshia Lewis <i>TL</i>	9:30	MSCS	lewist10@scsk12.org	901-416-9670	
3.	Steve Shearer		MSCS	schaefers@scsk12.org	901-	
4.	Shane Porter <i>SP</i>	9:34	MSCS	Porters1@scsk12.org	901-416-1208	
5.	<i>KEU GREENE</i>	9:40	<i>VES</i>	<i>KING QUEEN ELEVATOR, CO</i>	<i>901-230-8983</i>	
6.	<i>Martin Lenck</i>	9:40	<i>VES</i>	<i>martinl@unitedelevator.com</i>	<i>901-482-0063</i>	
7.	<i>JANET BAER</i>	9:40	<i>TK ELEVATOR</i>	<i>janet.baer@tklevator.com</i>	<i>901-498-2333</i>	
8.	<i>Patrick Sowers</i>	9:40	<i>TK ELEVATOR</i>	<i>patrick.sowers@tklevator.com</i>	<i>901-206-8135</i>	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.
 *Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.